**AIMÉE SMITH** [aimee-elaine-smith@hotmail.com](mailto:aimee-elaine-smith@hotmail.com)

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138 Cianlea, Rathbeale Road, Swords, Co Dublin

**Work Experience**

**Sept 2013 – Present Buzzy Bees Montessori, Seafield Road, Clontarf, Dublin 3**

Part-time position as a Montessori Teacher. Responsible for managing a room of 11 children in a fast-paced environment, in a high quality, and professional manner.

**Skills gained in this position:**

* Being proactive and forward thinking in addressing situations as they arise in a positive and efficient manner in compliance with regulations
* Communicating verbally and in writing with co-workers on issues on a daily basis in
* Communicating effectively with children and parents in a friendly and helpful manner
* Reporting to seniority on any incidences, and also dealing with said incidences in a timely manner in compliance with rules and regulations

**May 2013 – Aug 2013 Oaklands Crèche and Montessori, Swords, Co Dublin**

Part-time position that required me to be flexible in my role as a childcare worker.

**Aug 2011 – Jan 2013 Little Apples Crèche and Montessori, Swords, Co Dublin**

Full-time position co-managing a large Montessori room that allowed me to key organizational and communication skills.

**Nov 2009 – Aug 2011 The Nest Crèche and Montessori, Drumcondra, Dublin 9**

Full-time position in charge of my own classroom, allowed me to gain skills in organization, time management and communicating.

**June 2008 – Sept 2008 Bright Horizons Family Solutions, Ridgewood, Co Dublin**

First full-time position once finishing my education. Allowed me to gain new skills and understand the flexibility and forward thinking skills I would need as a childcare worker.

**Education**

**September 2013 Medicore Medical Services**

Paediatric first aid

**March 2012** **Ballymun Whitehall Area Partnership, Certificate of Attendance**

* Quality Awareness Programme
* Managing challenging behaviour

**November 2011 First Aid Course**

National Ambulance Training Board

**Sept 2008 – May 2009 Liberties College, Bull Alley, Dublin 8**

FETAC, Level 5/6, Montessori Diploma (2½ - 6 years)

**Sept 2007 - May 2008 Liberties College, Bull Alley, Dublin 8**

FETAC, Level 5, Childcare Course in Liberties College, Dublin.

**2001-2007 Margaret Aylward Community College**

**Achievements**

* Awarded an ASML achievement award by Dublin City University
* Awarded Certificate for Rotary Young Development Leadership

**Referees**

References available on request